

SANDPOINT HISTORIC PRESERVATION COMMISSION MEETING

September 18, 2018

**12:00 p.m. at Tango Café, Sandpoint Center
414 Church Street, Sandpoint, ID**

COMMISSION MEMBERS PRESENT: Cindy Peer, Linda Hutten, Heather Upton, Jacquie Albright, Sue Graves

COUNCIL/COMMISSION MEMBERS ABSENT: Steve Garvan, Carrie Logan

COUNCIL/STAFF MEMBERS PRESENT: Staff liaison Ryan Shea (minutes), City Council liaison Bill Aitken

APPROVAL OF MINUTES: Approval of minutes from August 21, 2018 motioned by Hutten, seconded by Albright. *Motion passes unanimously.*

MATTERS FROM THE PUBLIC: None.

OLD BUSINESS:

Agenda Item B: Historic Booklet Discussion

The Commission talked about the lack of calls to restock the booklets. Shea said he has not had any calls in the past month. Albright and Graves said that the Commission had previously agreed to continue to distribute the booklets over the winter. Graves suggested having the label on the holders more prominent so it would be more obvious how to get more booklets. Albright volunteered to make a label or sheet to put into the holders. The commission agreed to inventory the holders.

Agenda Item C: Historic Guidelines

The commission agreed to table this agenda item until next meeting due to the absences of Logan and Garvan.

Agenda Item D: Sandpoint Historic District

Shea said that he would endeavor to get a draft press release to the Commission by the end of next week.

Agenda Item E: Upcoming SHPO Review Board Visit to Sandpoint on 9/22

Shea said he would get an agenda of the meeting to the Commission so they can determine if they would like to go or not.

NEW BUSINESS: None.

OTHER MATTERS FROM STAFF/COMMISSION: The Commission discussed utilizing the old ITD support over Cedar St for a historical sign. They discussed potential designs and getting designs to a sign company to get some prices. Peer said she would prefer to use a local company if possible. Albright urged the commission to consider putting smaller signs in different areas of Downtown and use consistent branding. Upton told the Commission about the museum's efforts to move into the Granary building and that it's still in the initial phases.

Meeting adjourned at 12:46 pm.